



## **Agenda and Notice for the Annual General Body Meeting, IACTA - 2022**

It is hereby informed to all the members of IACTA that the Annual General Body Meeting (GBM) of the association will be held on 26<sup>th</sup> March 2022. The details are as follows:

**Chairperson:** President IACTA

**Conducted by:** Secretary IACTA

**Date:** 26.03.2023 (Saturday)

**Time:** 05:30 PM to 07:30 PM

**Venue:** Main Hall, IACTA 2022 conference main hall, Madurai, (TN). The meeting will be audio and video recorded.

**Meeting clerks:** Mr. Manoj KM, Mr. Satinder Pal Singh.

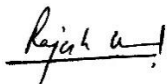
**Special Invitee:** NIL.

### **Scheduled proceedings and agenda for the meeting:**

1. Assembly called to order & welcome address by the President, IACTA.
2. Confirmation of the minutes of previous GBM held on 28<sup>th</sup> Feb. 2021 (Virtual).
3. Induction of new life members of IACTA
4. Selection of Assoc. VP, Secretary, treasurer and Executive Council members.
  - a. Approval of unopposed elected members of EC (Ass. VP, Secretary, Treasurer)
  - b. Voting for Executive council member: East zone (one seat); Central zone (two seats); South zone (three seats), West zone (two seats). Voting to start simultaneous under supervision of Election Officer (Dr. Dheeraj Arora). A Govt. approved photo ID card is must for identity check and permission to vote before casting of votes.
5. Travelling fellowship (national and international).  
Completion of previously awarded travelling fellowships (National and international)  
Award of previous vacant positions and for yr. 2022 and 2019.
6. Appointment of different posts of ICCA
7. Appoint of Chief editor, ACA and Chief Editor Echo Library.
8. Secretary's report
  - a. IACTA website: newer features at website, greeting messages, membership certificates
  - b. Report on IACTA permanently endorsed echo conferences.  
TEE workshop at Bangalore; TEE workshop Medanta, 3D workshop (Ahmedabad)
  - c. IACTA endorsement to conference: "Leipzig TEE Masterclass".
  - d. IACTA endorsement of various guidelines (ASE guidelines).
  - e. Byelaw committee report and suggestions.
  - f. Protocol for inauguration ceremony: addition of Chancellor on stage
  - g. "IACTA Life Membership Committee" report.
  - h. Orations and Award: 2023 conference.
  - i. Legal inquiry about previous conference
  - j. International symposium and international collaboration
  - k. SMS and whatsapp messaging service for IACTA
  - l. Electronic/online voting system at IACTA
  - m. ISCA membership
  - n. Golden FATE/ research paper / Free paper: Judges protocol
  - o. Selection procedure and protocol for Echo Library Editor
9. Venue for 2025 conference.
10. Treasurer's report:
  - a. Approval of submitted IT return for financial yr. 2020-21.
  - b. Accounts from April 2021 till 20.03.2022.

- c. Report on previous 5 years IT returns and CA opinion on that.
  - d. Resolutions required for 12-A certificate
  - e. Resolution of change of address of IACTA
  - f. Change of names of new office bearers at IT dept, PAN and RoC and banks. Handling of IACTA Accounts (Registrar and secretary as “maker” and treasurer as “Authorizer” of payment.
  - g. Financial summary of IACTACON-2021
  - h. Financial summary of IACTA TEE workshop-2021 at Bangalore
  - i. IACTA office staff salary.
  - j. Increase in life membership fee from present Rs.4000/- to proposed Rs.6000/-
  - k. Increase in AMC of IACTA website by Rs.5000/- per year.
11. ACA Chief editor’s report
    - a. Status of ACA.
    - b. Print issue of ACA on payment of Rs. 500 from 01.01.2022.
    - c. Approval of contract signed with WKIL for next 5 years.
  12. Echo Library Chief editor’s report
    - a. Progress of the Echo Library.
    - b. Presentation of phase IV of echo library: PPT on website.
    - c. Proposal to start a mobile app for Echo library
  13. Report of the Indian College of Cardiac Anaesthesia: Dr. Thomas Koshy (ICCA Registrar)
    - a. Brief about various exams conducted and results.
    - b. ICCA column at IACTA website
    - c. Report and recommendations by ICCA board meeting.
    - d. Honorary FIACTA and honorary FTEE guidelines
    - e. FIACTA and FTEE exam 2021.
    - f. Approval of new exam scheme of FTEE
    - g. Proposal of three new fellowships: ECMO, Thoracic Anaesthesia, Vascular Ananesthesia
  14. Report of regional Branch Coordinator: President’s Trophy to best regional branch for 2020 and 2021
  15. Presentation of Janak Mehta Best Paper Award & Participation certificates by President IACTA.
  16. Presentation of the preparations for the IACTACON 2023 by organizing secretary: Dr. Manoj Kamal.
  17. Any other issue suggested by EC meeting scheduled on 07.02.2019.
  18. Presentation of certificate of honor to past secretaries, treasurer, IERC and ICCA office bearers, organizing secretaries of past national conferences and few others.
  19. Any other matter with the permission of the chair.
  20. Declaration of result for various EC posts for which voting was done: Dr. Dheeraj Arora.
  21. Installation of new Executive Committee office bearers for 2020-21.
  22. Concluding remarks by outgoing President IACTA.
  23. Address by new President, IACTA.

We request all the members to be present on time for the meeting. All IACTA members are requested to send their suggestions/quarries so that those can be addressed individually by the concerned office bearers and we can save time of GBM; however, all members are free to ask their concerns during the GBM with the permission of Chairperson of the meeting i.e. President, IACTA. We shall be starting on time as the agenda is long and important issues need discussion and contribution from all members. A humble request to all members to come with positive, constructive suggestions with short and crisp discussion so that we can justify time to all issues coming for discussion.



Secretary IACTA,

Email: [iactaseretariat@gmail.com](mailto:iactaseretariat@gmail.com)

Copy to:

1. To be circulated to ALL IACTA members by email and IACTA website.
2. ICCA registrar, regional body co-ordinator.
3. Chief editor ACA, Chief editor Echo Library
4. Organizing sect. 2021 IACTA national conference.
5. Organizing sect. 2022 IACTA national conference.
6. Organizing sect. 2023 IACTA national Conference.
7. IACTA chartered accountant.